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DIRECTION DES AFFAIRES ACADÉMIQUES ET DE  
LA COOPÉRATION

DIVISION DES ENSEIGNEMENTS ET DU  
PERSONNEL ENSEIGNANT

SERVICE DES PROGRAMMES



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DEPARTMENT OF ACADEMIC AFFAIRS AND  
COOPERATION

SUB-DEPARTEMENT OF TEACHING AND  
TEACHING STAFF

PROGRAM'S OFFICE

Decision **23/122** UBe/VREPDTIC/DAAC/DEPE/SPr/Asc of **25 AOUT 2023**  
Bearing general provisions relating to the calendar of academic, educational and scientific activities of the  
University of Bertoua for the 2023-2024 academic year.

### THE RECTOR OF THE UNIVERSITY OF BERTOUA

Minful of Order N°23/00659/MINESUP/SG/DCAA/SDSAA of August 10, 2023, establishing the calendar of higher education institutions of the Republic of Cameroon for the 2023/2024 academic year;

Minful of Decision N°18230069/MINESUP/SG/DAUQ/SDEAC of April 11, 2023, setting the calendar of entrance examinations into the Establishments of the state Universities of Cameroon and Schools under the supervision of the Ministry of Higher Education, for the academic year 2023- 2024;

Minful of Decision N°18230233/MINESUP/SG/DAUQ/SDEAC of August 1<sup>st</sup>, 2023, opening the entrance examination for the first year of the Bachelor's degree cycle in Engineering Science at the Higher Institute of Agriculture, Wood, Water and Environment (ISABEE) of the University of Bertoua at Belabo and specifying the number of places available, for the 2023-2024 academic year;

Minful of Decision N°18230235/MINESUP/SG/DAUQ/SDEAC of August 1<sup>st</sup>, 2023, opening the competitive entrance examination for the first year of the engineering training course at the Advanced School of Mines Processing and Energy Resources (ASMP) of the University of Bertoua at Batouri, and specifying the number of places available, for the 2023-2024 academic year;

Minful of Decision Decision N°18230233/MINESUP/SG/DAUQ/SDEAC of August 02, 2023 opening the competitive entrance examination for the first year of the engineering training course at Advanced School of Sciences of Urban Planning and Tourism of the University of Bertoua at Abong-Mbang, and specifying the number of places available, for the 2023-2024 academic year;

Minful of the service requirements,

#### DECIDES:

**Section 1.** The calendar of activities of the University of Bertoua, for the 2023-2024 academic year is as follows:

DIVISION OF ACADEMIC YEAR		
No.	ACTIVITY	PERIOD
1	First semester	From October 03, 2023 to March 01, 2024
2	Christmas holidays	From December 22 to January 03, 2024
3	University Games	Between February 13 and May 18, 2024
4	Inter-semester period and Easter holidays	From March 02 to 20, 2024
5	Second semester	From March 21 to July 31, 2024
6	University holidays	From August 1 <sup>st</sup> to September 09, 2024



## PRE-REGISTRATIONS AND REGISTRATIONS

No.	ACTIVITY	PERIOD
1	Online pre-registration in the faculties	From August 14 to September 28, 2023
2	Submission of physical pre-registration files for first admission to establishments	From September 1 to 29, 2023
3	Registration in all establishments and payment of the 1st installment or of the total amount of university fees	From October 02 to November 17, 2023
4	Pre-registration and selection in Master II (Research) and Doctorate cycles	From October 14 to 26, 2023
5	Selection in Professional cycles	October 26, 2023
6	Publication of the results of the selections and registration in Professional, Master II (Research) and Doctorate cycles	From October 27 to November 05, 2023
7	Deadline for the payment of the second installment of university fees	April 22, 2024

## COMPETITIVE ENTRANCE INTO HIGHER/PROFESSIONAL SCHOOLS

No.	ACTIVITY	PERIOD	
1	Higher Teacher Training College	Independant applicants	From August 02 to September 15, 2023
		Regular candidates	To be determined
2	Entrance examination to the Higher Institute of Agriculture, Wood, Water and Environment of the University of Bertoua at Belabo	September 16, 2023	
3	Entrance examination to the Advanced School of Sciences of Urban Planning and Tourism of the University of Bertoua at Abong-Mbang	September 27, 2023	
4	Entrance examination to the Advanced School of Mines Processing and Energy Resources (ASMP) of the University of Bertoua at Batouri	October 11, 2023	

## FIRST SEMESTER

No.	ACTIVITY	PERIOD	
1	Teachings	Beginning of teachings in all the establishments	October 03, 2023
2		Formal start of the 2023-2024 academic year	October 2023
3		Start of Master's courses	06 November 2023
4		Capacity-building Seminar for Lecturers	November 23, 2023
5		Start of tutorials and practices	December 1, 2023
6		Program Validation Committee	January 18, 2024
7		End of teachings of the first semester	February 03, 2024
8	Assessments And Exams	Assessments, publication of results	From 03 to 18 January 2024
9		Exams, publication of results and resit session	From February 13 to 29, 2024
10		Transmission of summary reports to the Rector	March 07, 2024
11	Other activities	Fair for the promotion of French studies (SAPEF)	From October 10 to 14, 2023
12		Academic and professional Guidance Fair (SOAP)	From October 23 to 27, 2023
13		Cameroon Students Forum (FETUC)	From November 6 to 8, 2023
14		University Festival of Arts and Culture (UNIFAC)	From November 8 to 13, 2023
15		Preparation of end-of-cycle diplomas (2022-2023)	November 2023
16		Academic and Professional Orientation Day (JOAP)	November 30, 2023
17		Election of student delegates	December 12, 2023
18		Sports and cultural resumption	December 20, 2023



19		University Council (ordinary session)	December 2023
20		Board of Directors (ordinary session)	December 2023
21		Graduation ceremony for teachers from the ENS	December 2023
22		Youth week	From February 05 to 11, 2024
23		Women's week	From March 04 to 08, 2024
<b>SECOND SEMESTER</b>			
No.		ACTIVITY	PERIOD
1	Teachings	Resumption of teachings for the second semester	March 21, 2024
2		Scientific and Pedagogical Council of Doctoral Schools	Between April 16 and 18, 2024
3		Start of tutorials and practices	April 10, 2024
4		Scientific Commission	April 25, 2024
5		End of teachings of the second semester	May 30, 2024
6	Assesments And Exams	Assessments, publication of results	From April 30 to May 15, 2024
7		Exams, publication of results and resit session	From 06 to 22 June 2024
8		Defense of final dissertations	From June 24 to July 06, 2024
9		Transmission of summary reports to the Rector	July 12, 2024
10		Validation of results by the University Council	Between July 22 and 26, 2024
11	Other activities	Capacity-building seminar for finance and administration staff	Between April 22 and May 13, 2024
12		Scientific Commission	April 25, 2024
13		Quality Assurance Commission	May 02, 2024
14		University games	Between February 13 and May 18, 2024
15		Activities related to the May 20 National Day	From May 13 to 20, 2024
16		Graduation ceremony	Between 1 <sup>st</sup> and 30 August 2024
17		University Council (ordinary session)	July 2024
18		Board of Directors (ordinary session)	July 2024

**Section 2.** The Heads of Establishments and the Promoters of Private Institutes of Higher Education, each in his respective capacity, shall draw up an internal academic calendar, adjusted to this calendar and transmit it to the Rector, no later than October 30, 2023.

**Section 3.** The Vice-Rectors, the Secretary General, the Technical Advisor, the Directors of the central Administration, the Heads of Establishments and the Promoters of Private Institutes of Higher Education, each in his respective capacity, shall implement the Decision herein.

**Section 4.** This Decision shall be recorded and published wherever necessary. /-

**THE RECTOR OF THE UNIVERSITY OF BERTOUA**



**Pr. Remy Magloire ETOUA**